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**To:** Deborah Leh, Superintendent  
**From:** Jennifer Sinsebox, Executive Director of Curriculum  
**Date:** 12/2/2015  
**Re:** **SLO Assessment Writing**

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Please accept this as my formal request for approval for SLO Assessment Writing hours. The Pre and Post SLO Assessments for Family and Consumer Sciences (FACS) for Grades 6 and 7 need to be created aligned to the Wheatland-Chili units of study in order to meet the requirements of the New York State Education Department.

Janet Lenahan      6 hours      \$26.74

Thank you for your consideration of my request